

**HARPLEY PARISH COUNCIL***Harpley Parish Council website: <https://www.harpleypc.info/>**Email: [harpleypc@gmail.com](mailto:harpleypc@gmail.com)*

Parish Clerk: Ms. Caroline Boyden, 2 Abbeyfields, Abbey Road, Great Massingham. PE32 2JE  
 Chairman: Mr. Brian Chandler.

Minutes of the Parish Council Meeting held, after due notice, on Thursday 21<sup>st</sup> January 2021 at 7.30 pm via online video.

**001/21 Present:** Cllrs B Chandler (Chairman), N Steed, P Peak, Cllr Moriarity and Clerk (C Boyden)

**002/21 Apologies:** Cllrs J Pocklington, S Rose, T Cable.  
 County Councillor M Chenery of Horsbrugh

**003/21 To receive declarations of interest from members in any item discussed.** None

**004/21 Minutes** of the meeting held on Thursday 19<sup>th</sup> November 2020 were confirmed as being a true record of the proceedings and were signed by the Chairman.  
 Proposed: Cllr Peak. All present agreed.

**Matters arising from the minutes 22<sup>nd</sup> October 2020:**

**005/21 Minute 147/20 Online Banking**

All information and requirements completed. Awaiting Barclays confirmation.

**Minute 154/20**

Approval of draft budget 21/22 – proposed Cllr Chandler and all present agreed.

**006/21 Reports from County and Borough Councillors - none**

Cllr Moriarity advised on the report from the QE Hospital and the clerk to send this out to all councillors. The report and discussions was very good and open.

The CIL Fund was discussed and all councillors had a copy of the information.

Major cabinet decisions are being cut back as staff being relocated to help with Covid work at QE hospital and working on business applications for funding etc.

The elections in May are still due to go ahead but Borough are not keen due to Covid and briefing on campaigning has been postponed. Cllr Steed raised the question of safety if this goes ahead.

The Independent councillors meet every Tuesday and welcomed Jo Rust recently.

Concerns regarding shorter question times discussed and it is hoped a compromise can be reached.

The Boundary Commission Review could be deferred for 4 years depending on if the elections do go ahead.

A workbook on the forthcoming census to be sent to the clerk for distribution.

Email information received from Cllr M Chenery of Horsbrugh.

**007/21 Questions and comments from members of the public - none**

**008/21 Correspondence received/Clerk update**

- a. To approve the move to 6 meetings per year and update of Standing Orders- proposed Cllr Chandler and approved by all councillors via email.
- b. CIL funding discussed regarding looking at applying for funding for the play area and nature reserve – ALL councillors to look at the information sent as applications close on the 30<sup>th</sup> of April, therefore any application to be decided at our March meeting.
- c. Cllr Peak raised the Queens Platinum Jubilee next June regarding closing the road etc.

**009/21 Invitations to meetings - None**

**010/21 Papers to be tabled - None**

**011/21 Planning Matters:**

Extension to rear, alternations to front elevation and internal alterations at 7 Manor Farm Barns, Rudham Road, was discussed and no objections were raised. – decision to approve received 22.1.21

**012/21 Finance**

Accounts presented.

Bank Reconciliations to 30.11.20 & 31.12.20 presented - £14,098.56

Financial report from November 20 meeting presented

Payments due:

1. Website Accessibility update and training	£109.00
2. CGM Group - outstanding payment	£ 0.20
3. Clerk Salary November & December (158.64 pm) and Website domain renewal paid by the clerk (12.46)	£329.74
4. HMRC November	£ 39.60
5. HMRC December	£ 39.60

Acceptance proposed by Cllr Steed. All present agreed.

**013/21 Matters for inclusion on the agenda for the next meeting**

- Queens Platinum Jubilee Celebrations
- Unity Bank update

**014/21 Date of next meeting**

The next Parish Council meeting will take place on **18<sup>th</sup> of March 2021** at 7.30pm, in the Village Hall (subject to Covid restrictions)

There being no further business the Chairman thanked all present for attending and declared the meeting closed at 19.56 hrs.