

HARPLEY PARISH COUNCIL

Minutes of Parish Council meeting held on Thursday 31st July 2025 at the Village Hall

Present: Cllr Case (Chairman), Cllr Steed, Cllr Pocklington & Cllr Edwards

Also present, Michelle Wroth (Parish Clerk) and 3 members of the public

1. Election of Vice-Chairman for Council Year 2025/26 (025/37)

- a) Elect Vice-Chairman for the new Council Year – Cllr Case proposed Cllr Steed – unanimous decision
- b) Receive the Declaration of Acceptance of Office for the above – Cllr Steed accepted and signed his declaration

2. Declarations of Interest (025/38)

- a) To receive declarations of interest - None

3. Apologies for Absence (025/39)

- a) To receive apologies for absence - None

4. Minutes (025/40)

a) To consider approving minutes of the meeting held on 22nd May 2025

The minutes of the meeting held on 22nd May, having been previously circulated, were accepted as a true record and duly signed

b) To consider approving minutes of the extraordinary meeting held on 26th June 2025

The minutes of the meeting held on 26th June, having been previously circulated, were accepted as a true record and duly signed

5. Public Participation (025/41)

- a) Items raised by the Public included:
 - Were any updates on Harpley Court
 - Were there any updates on the empty house on St Lawrence Close
 - Could the footpath between Harpley and Little Massingham be re-instated to give a safe footpath for walkers

6. To receive reports (025/42)

- a) County Councillor – No reports received
- b) Borough Councillor – No reports received
- c) Clerk – No items to report

7. Planning (025/43)

- a) Consider Planning Application(s): None at time of publication
- b) Consideration of applications arriving after publication of agenda: None received prior to the meeting
- c) Other Planning matters, including recent decisions

Application	Address	Description	Decision
25/00611/CU	Rowan House	Change of Use	Application Refused

1. Finance (025/44)

- a) Consider Payments to be made – payments approved

Name	Description	Gross
Nurture Landscape Ltd	Ground Maintenance – June	185.69
Salaries	Salaries (July)	389.45
Unity Trust	Service Charge	6.00
Expenses	Clerk Expenses April to July	81.40
Salaries	Salaries (August)	389.45
ICO	Annual Charge	47.00

- b) To note receipts:

Name	Description	Amount
Unity Trust	Interest	40.62

- c) Bank Reconciliation at 30.06.25 – Reserves of £8,337.10 - Noted

2. Other items for consideration (025/45)

- a) SAM2 Machine – Speedwatch have kindly offered to manage the SAM2 machines
- b) Telephone Kiosk – One idea for the future use of the kiosk is a book exchange, no decision made to give the public time to contact the Clerk if they have any other ideas. – carried to September
- c) Ponds – due to the rain the pond is no longer dry, once dry the pond can be cleared.

3. Correspondences (025/46)

- a) NCC Partnership Scheme 26/27 applications – Carried to September
- b) Email received regarding overgrown hedge Back Street/Mill Lane junction – Clerk to raise with Highways

4. Other items for discussion (025/47)

- a) Matters raised by Cllrs – for discussion only
- The footpath map located at the end of Brick Lane needs replacing: Cllr Case to investigate a replacement
- b) Receive future agenda items
- c) The posts in front of the footpath map require replacing

8. Next meeting (025/48)

- a) To confirm the next meeting as at 7pm in the Village Hall, on Thursday 25th September 2025

Meeting closed at 7.35pm

Signed:.....(Chairman)

Date:.....