

HARPLEY PARISH COUNCIL

A meeting of the Parish Council will be held on 25th January 2018, commencing 7.30pm in the Village Hall.

All members are hereby summoned to attend for the purpose of considering and resolving the business set out here under.

Members of the public are welcome to attend this meeting.

Linda Steed
Clerk to the Parish Council.
Tel. 01485 520339

19^h January 2018

AGENDA

1. To receive apologies for absence.
2. To record declarations of interest from members in any item to be discussed.
3. To sign as a correct record the minutes of the meetings held on Thursday 23rd November 2017 and Wednesday 6th December 2017. **(Attached.)**
4. MATTERS ARISING from those minutes

Minute 169/17 Casual vacancy arising from councillor's resignation

To consider the applications received for the casual vacancy and co-opt a candidate in line with the parish council co-option policy. **(Attached)**

Minute 170/17 Website

Clerk will report on progress so far. To decide on the domain name.

Minute 172/17 Data Protection

To appoint a Data Protection Officer.

Minute 173/17 School Lane/Nethergate Street parking restrictions

To discuss the meeting with Highways and their proposals sent to M Chenery of Horsbrugh.

5. **Maintenance schedule for defibrillator**
There has been some concern that the defibrillator should be checked regularly. Cllr Richards suggested putting together a maintenance schedule.
6. **SAM 2 Report**
Cllr Chandler to report on the last set of results.

7. To receive reports from County/Borough Councillor M Chenery of Horsbrugh.
8. To receive questions and comments from members of the public.
9. CORRESPONDENCE RECEIVED
Festival Too – financial support for the festival
Parish Councils network event
10. INVITATIONS TO MEETINGS
Planning Dept general update session 5th or 6th March 2018 6pm Town Hall
11. PAPERS TO BE TABLED
Clerks & Councils Direct
12. PLANNING MATTERS
Also to include any plans received subsequent to the publication of this Agenda and prior to the meeting.
Notification of new property address: Roseglade, Nethergate Street.
13. FINANCE
Budget 2018/2019 – to consider the budget figures with respect to the precept.
Appointment of Internal Auditor
Finance - As attached.
Budget Variance
Asset Register
Risk Assessment
14. Matters for inclusion on the Agenda for the next meeting.
15. To confirm the date of the next meeting, proposed 22nd February 2018 7.30 pm at the Village Hall.