

HARPLEY PARISH COUNCIL

The **Annual Meeting of the Parish Council** will be held on **Thursday 18th May 2023** following the Annual Parish Meeting in the Village Hall.

All members are hereby summoned to attend for the purpose of considering and resolving the business as set out on the agenda.

Members of the public are welcome to attend this meeting.

Clerk to the Parish Council.

9th May 2023

AGENDA

1. To receive apologies for absence.
2.
 - a) Election of Chairman
 - b) Election of Vice-ChairmanDeclarations of Acceptance of Office and Register of Interest forms to be signed by all parish councillors and witnessed by the clerk.
3. Appointment of representatives to Village Organisations
 - a) Village Hall Committee
 - b) Harpley Primary School
 - c) Parochial Church Council
 - d) Community Car Scheme
 - e) Playground
 - f) Defibrillator care
 - g) SAM unit
4. To record declarations of interest from members in any item to be discussed.
5. To sign as a correct record the minutes of the meeting held on Thursday 26th of May 2022 and the minutes of the meeting held on the 30th of March 2023
6. To receive questions and comments from members of the public
7. Annual Governance and Accountability Return
 - a) To approve the appointment of Lloyd Mitchell as internal auditor @ £40.00
 - b) To review and approve the Annual Governance Statement 2022/23
 - Certificate of Exemption for 2022/23
 - Accounting Statement for 2022/23

8. Reaffirmation of eligibility for the General power of Competence.
The Parish Council can continue with adopting the General Power of Competence with two thirds of councillors elected and the clerk having the CILCA qualification.
9. To receive reports from County Councillor M Chenery of Horsburgh.
10. To receive reports from Borough Councillor
11. CORRESPONDENCE AND COMMUNICATIONS RECEIVED
 - a. Update of Unity Trust Bank approvers
 - b. Clerk Vacancy
 - c. Playground update re annual inspection
12. PLANNING MATTERS
Also, to include any plans received subsequent to the publication of this Agenda and prior to the meeting.

Ref: 23/00511/F - PROPOSED NEW DWELLING at Street Record Fakenham Road
Harpley Norfolk
13. FINANCE
 - a. To approve the year-end review.
 - b. To approve payments for April & May 23 (to date)
14. Matters for inclusion on the Agenda for the next meeting.
15. To confirm the date of the next meeting, proposed 27th July 2023 from 7.30 pm at the Village Hall.