

HARPLEY PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held, after due notice, on Thursday 24th May 2018 at 7.30 pm in the Village Hall.

- 171/18 Present:** Chairman B Chandler, Cllrs N Steed, T Richards, J Pocklington, A Reid, P Campbell, A Case, T Cable and County/Borough Councillor M Chenery of Horsbrugh
Two members of the public
- 172/18 Apologies:** There were no apologies received
- 173/18 Election of Chairman and Vice – Chairman**
It was proposed by J Pocklington that Brian Chandler remain as Chairman. All agreed by a show of hands. The Declaration of Acceptance of Office was completed by Cllr Chandler.
It was proposed by B Chandler and seconded by A Case that Cllr T Cable remain as Vice -Chairman. All agreed by show of hands.
- 174/18 Appointment of representatives to village organisations**
- a) Village Hall Committee – Tim Richards
 - b) Harpley Primary School – Archie Reid
 - c) Parochial Church Council – Jean Pocklington
 - d) Community Car Scheme – Neil Steed
 - e) Parish Magazine “What's On” - Linda Steed
- 175/18 To receive declarations of interest from members in any item discussed.**
None
- 176/18 Minutes** of the meeting held on 22nd March 2018 and 3rd May (extra-ordinary) were confirmed as being a true record of the proceedings and were signed by the Chairman.
Proposed: Cllr Steed, all agreed.
- Matters arising from those minutes**
- 177/18 Minute 148/18 School Lane/Nethergate Street parking restrictions**
It is apparent that the installation of bollards on School Lane is not a viable option but the road markings will go ahead. Highways Dept. to be contacted about actual position of road markings.
It was suggested that a notice from the parish council, placed on the wall, restricting parking in that area might be a helpful. Cllr Chandler will discuss the possibility of siting a notice with the owner of the wall.
- 178/18 Minute 129/18 Brick Yard Lane**
The area at the Nethergate Street end of Brick Yard Lane is much tidier. After discussion it was suggested that white posts and shingle could be used to deter parking. To be discussed at the next meeting.
- 179/18 Minute 151/18 Notice Board**
Cllr Campbell was thanked for sealing and varnishing the notice board and replacing the fibre board with cork. Some lettering needs to be purchased to replace that which has faded on the top of the board. Proposed by Cllr Steed. All agreed. Cllr Chandler will look for some suitable letters.

180/18 Minute 152/18 White Village Entrance Gates

Cllr Chandler has met with Sally Bettinson from Highways Dept. She has advised us that the top end of Nethergate Street would not be suitable for the gates because there is not enough space on the right hand side. The other end of Nethergate Street has the same problems. The best option would be on Mill Road coming into the village from Weasenham. The total cost of the plastic gates would be approximately £1250 per site (purchase cost plus installation). It was suggested that wooden gates might be a cheaper alternative. Clerk will contact Sally Bettinson to discuss the practicalities of this option.

181/18 Minute 153/18 Tree Preservation Orders

In order to apply for a preservation order on designated trees the details and location of the tree and why it should be protected should be sent to the Tree Preservation Officer at BCKLWN. The tree warden had been contacted but felt that the parish council would have greater influence. It was suggested that a sub committee be formed to identify trees that may warrant a TPO. Cllr Case offered to assess the trees in the village.

182/18 Minute 154/18 Grit Bins

Cllr Steed has drilled the bin at Harpley Court in order to drain the water. He reported that the bin is warped and silted at the bottom and not really fit for purpose. The cost of replacement would be £104 to £162 including VAT. It was suggested that Freebridge be asked to replace the bin since it is in their car park.

183/18 Minute 157/18 Harpley Court

The reply to the email sent to Freebridge was as expected. They are no further forward with their plans for Harpley Court and so did not have an update.

Cllr M Chenery of Horsbrugh again said that something should be done and that he will have a word with the chief executive and others that may be influential. If the property is beginning to fall into disrepair the Council may be able to step in.

184/18 Annual Governance and Accountability Return (AGAR)

Smaller authorities with income or expenditure under £25000 and who meet certain criteria are exempt from sending a completed AGAR to the external auditor. Harpley parish council qualifies for this and so it was proposed by Cllr Pocklington that the Certificate of Exemption be signed for return to the external auditors and publication on the website. All agreed.

185/18 Report from County/Borough Councillor M. Chenery of Horsbrugh

Cllr Chenery of Horsbrugh reported that the Borough was ticking over. He explained that he is a representative for Regeneration and Development and the Internal Drainage Boards. He said that the borough boundaries will be changed in May 2019 and that unitary status was again under discussion.

186/18 Questions and comments from members of the public.

None

187/18 Correspondence received

Notification of play park inspection in June.

Notification that Rangers had tidied the trod but had been unable to deal with the drains on Back street.

Community Cars request for donation. Proposed by Cllr Cable that a donation of £200 be made . All agreed.

Proposed change of polling station . Harpley is considered non-viable and voters would have to go to Great Massingham.

Age UK request for donation. Not considered since there is no direct link with the village.

188/18 Invitations to meetings

None

189/18 Papers to be tabled

Clerks & Councils Direct

190/18 Planning Matters

None

191/18 Finance

1. The Annual Governance Statement 2017/18 was presented. Approval proposed by Cllr Pocklington, seconded Cllr Reid. All agreed
2. The Accounting Statement for 2017/18 was presented. Approval proposed by Cllr Reid, all agreed.
3. Accounts for the meeting were presented. Expenditure £663.20. Acceptance proposed Cllr Campbell. All agreed and cheques signed.

Budget variance report on target

Asset register – no change

Risk assessment -continually monitored by councillors.

192/18 Matters for inclusion on the agenda for the next meeting

Preschool provision

Play park

Clerk's remuneration

Defibrillator sign

193/18 Date of next meeting

The next Parish Council meeting will take place on **21st June 2018** at 7.30pm in the Village Hall.

There being no further business the Chairman thanked all present for attending and declared the meeting closed at 20.48 hrs.

HARPLEY PARISH COUNCIL

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