

HARPLEY PARISH COUNCIL*Harpley Parish Council website: <https://www.harpleypc.info/>**Email: harpleypc@gmail.com*

Parish Clerk: Ms. Caroline Boyden, 2 Abbeyfields, Abbey Road, Great Massingham. PE32 2JE
 Chairman: Mr. Brian Chandler.

Minutes of the Parish Council Meeting held, after due notice, on Thursday 18th March 2021 at 7.30 pm.via online video.

015/21 Present: Cllrs B Chandler (Chairman), N Steed, T. Cable, A. Case, P Peak, Cllr Moriarity, and Clerk (C Boyden)

016/21 Apologies: Cllrs J Pocklington, S. Rose, D. Burr.
 County Councillor M Chenery of Horsbrugh

017/21 To receive declarations of interest from members in any item discussed.
 Cllr Case on footpaths.

018/21 Minutes of the meeting held on Thursday 21st January 2021 were confirmed as being a true record of the proceedings and were signed by the Chairman.
 Proposed: Cllr Cable . All present agreed.

Matters arising from the minutes 21st January 2021:

019/21 Minute 005/21 Online Banking

The clerk confirmed that the online banking via Unity Trust Bank was fully open and all monies had been transferred from the Barclays accounts.
 The March payments will be paid via councillors authorisation.

020/21 Reports from County and Borough Councillors -

Cllr Chenery had offered a sum of £500 for highways items but there are currently no projects that this amount would cover. It is understood that the County Councillor's allowance increases from £5k to £10k after the elections in May.

Cllr Moriarity confirmed the County Council elections will be on the 6th of May. Online meetings had recommenced but to discuss urgent items only as a number of Borough staff were still on Covid and now, election duties. Concern was raised regarding the holder of the portfolio for planning had guaranteed that requests by councillors for applications to the planning committee had been overturned, ignoring the parish council's views. Cllr Case confirmed that this was happening in other districts including Breckland.

021/21 Questions and comments from members of the public - none**022/21 Correspondence received/Clerk update**

- a. To approve 2 standing orders for the Clerk's salary and PAYE to be set up from April to February, leaving March for any amendments required. Standing Orders, Financial Regulations, Risk Assessment, and Information Audit - Agreed by all.
- b. Dog fouling in Church Lane – the clerk advised of a complaint and had sent out a copy of the latest leaflet. A note will be put on the website and a copy of the leaflet in the noticeboard.
- c. Footpath – complaint had been received regarding the field beyond the wildlife area and the parishioner was advised that this the footpath was within the legal dimensions.
- d. Donation request received for the Norfolk Citizen Advice Bureau – agreed one off donation of £25.00.
- e. Noticeboard – this is in a dreadful state and the back is so wet, it is starting to rot. Clerk to source information and pricing for a new board.

023/21 Invitations to meetings - None**024/21 Papers to be tabled - None****025/21 Planning Matters: None****026/21 Finance**

Accounts presented:

Bank Reconciliations to 28.2.21 presented - £13,580.53

Financial report from to 18th March and forecast presented and accepted.

Payments due:

1. NPTS – annual subscription	£ 60.00
2. Emptying of dog bins 20/21 – KLWNBC	£471.12
3. Staff costs – Salary Jan & Feb	£317.30
4. HMRC Jan & Feb	£ 79.20
5. HMRC December	£ 39.60

NOTE. Staff costs for March to be added for year end.

Acceptance proposed by Cllr Case. All present agreed.

027/21 Matters for inclusion on the agenda for the next meeting

- Queens Platinum Jubilee Celebrations
- Noticeboard update

028/21 Date of next meeting

The next Parish Council meeting will take place on **20th of May** at 7.30pm, in the Village Hall (subject to Covid restrictions) with the **Annual Parish Meeting** taking place on the same date from 7.00pm.

There being no further business the Chairman thanked all present for attending and declared the meeting closed at 19.57 hrs.