

HARPLEY PARISH COUNCIL

Councillors are summoned to attend a meeting of Harpley Parish Council to be held on Thursday 27th November 2025, at the Village Hall, Nethergate Street at 7pm.

The meeting will consider the items listed below.

Members of the public are welcome to attend and contribute in the time set aside for this.

Michelle Wroth

Parish Clerk

20 November 2025

AGENDA

- 1. Declarations of Interest**
 - a) To receive declarations of interest
- 2. Apologies for Absence**
 - a) To receive apologies for absence
- 3. Co-Option of Member**
 - a) To receive application for Co-Option for Member Vacancies
- 4. Minutes**
 - a) To consider approving minutes of the meeting held on 2nd October 2025
- 5. Public Participation**
 - a) To receive comments and questions from Members of the Public
- 6. To receive reports**
 - a) County Councillor
 - b) Borough Councillor
- 7. Planning**
 - a) Consider Planning Application(s): None at time of publication
 - b) Consideration of applications arriving after publication of agenda
 - c) Other Planning matters, including recent decisions
- 8. Finance**
 - a) Consider Payments to be made

Name	Description	Gross
Defib Warehouse	Replacement Pads and Battery	512.40
Nurture Landscape Ltd	Ground Maintenance – March	53.05
Nurture Landscape Ltd	Ground Maintenance – September	185.69
Nurture Landscape Ltd	Ground Maintenance – October	185.69
Salaries	Salaries (November)	334.68
Unity Trust	Service Charge – Sept	6.00
Salaries	Salaries (December)	334.68
HMRC	PAYE	1.20
Unity Trust	Service Charge - October	6.00
GMACCS	Contribution to the Car Scheme	250.00
BCKL&WN	24.25 Dog Bins	611.52

- b) To note receipts - None
- c) Bank Reconciliation at 31.10.25 – Reserves of £4,729.95

9. Other items for consideration

- a) Telephone Kiosk – discuss and decide on next steps
- b) Discuss and decide on next steps for GOV.UK Email addresses and Website to comply with Assertion 10 requirements
- c) Discuss items to be included in the 26/27 budget
- d) Adopt the IT Policy for the council
- e) Adopt Response to Planning Applications Scheme of Delegation policy

10. Correspondences

- a) Email - various items raised some of which are not the Parish Councils responsibility including speed limit outside the school, improved signage, purchase of additional SAM2 machine, over hanging trees, bench on Brick Lane.
- b) Email - Potential use of the Telephone Kiosk
- c) Email - Woodland on Church Lane
- d) Email - Social Media for the Parish Council
- e) Email - Footpath Church Lane
- f) Email from NCC - Have your say: Government consultation on Norfolk's local government future

11. Other items for discussion

- a) Matters raised by Cllrs – for discussion only
- b) Receive future agenda items

12. Next meeting

- a) To confirm the next meeting as at 7pm in the Village Hall, on Thursday 29th January 2026