

HARPLEY PARISH COUNCIL

I hereby give notice of a meeting of Harpley Parish Council to be held on Thursday 28th September 2023 at 7.30pm Village Hall, Nethergate Street, Harpley
All Councillors are hereby summoned to attend for the purposes of considering and resolving business as set out on the agenda.
Members of the public are welcome to attend this meeting.

Maxine Hayes

Parish Clerk

19th September 2023

AGENDA

1. **To Receive apologies for absence**
2. **To record any declarations of interest from members** in relation to agenda items
3. **To approve minutes of the meeting** held on 25th July 2023
4. **To receive any questions from members of the public** (15 minutes)
5. **To receive reports from County Councillor, District Councillor and Clerk**
6. **Correspondence Received** – list circulated
 - KLWNBC – Notification of consultation on Permitted Development Rights
 - KLWNBC – Decision notice regarding breach of Code of Conduct – No further action.
 - KLWNBC – Notice of planning department update
 - West Norfolk Falls Project
 - Harpley Village Hall – Notification of increase in hire costs
7. **Planning Matters**
23/01517/F 01518/LB
Replacement of existing soft wood and crittal windows to the side and rear of the Properties with hardwood double glazed units with the same openings at 4,5 & 6 Almshouses, Nethergate Street, Harpley PE31 6TN
8. **Finance**
 - To approve payments August 2023 and accounts for payment September 2023
 - Update on banking application for new signatories
 - To receive bank balances & reconciliation
 - To consider grant application from Great Massingham Area Community Car Scheme
 - To consider quotes received for the cutting back of foliage in the play area and approve action.
 - To approve payment of £24 for clerk training course
9. **Items for Discussion**
 - 9.1 Parish Partnership Scheme – discussion on whether to apply for funding. Projects details to be considered.
 - 9.2 Discussion on map at the end of Brickyard Lane requires a replacement map and Perspex.
 - 9.3 Dog Bins – cleaning
 - 9.4 Community Payback Scheme – to discuss projects plans
 - 9.5 SAM unit, positions and operation
 - 9.6 Hedges – reports regarding overgrown hedges- update on actions

10. **Appointment of Clerk – completion of Probationary period**
To confirm the Clerk successfully completing the 3-month probationary period
11. **To consider any applications for co-option to the Council**
11.1 If co-opted to receive Declaration of Interest and Declaration of Acceptance of Office
12. **Items for the next agenda**
13. **Date of Next Meeting** – Thursday 30th November 7.30pm Village Hall