

HARPLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held, after due notice, on Thursday 22nd February 2018 at 7.30 pm in the Village Hall.

- 120/18 Present:** Chairman B Chandler, Cllrs N Steed, T Richards, J Pocklington, A Case
T Cable, A Reid, P Campbell
- 121/18 Apologies:** Sir Henry Bellingham MP
- 122/18 To receive declarations of interest from members in any item discussed.**
None
- 123/18 Minutes** of the meeting held on 25th January 2018 was confirmed as being a true record of the proceedings and were signed by the Chairman. Proposed: Cllr Steed, seconded Cllr Pocklington, all agreed.

Matters arising from those minutes

- 124/18 Minute 006/18 Website**
The site has now been registered with the new domain name **harpleypc.info**. It has been submitted to Google and search engine optimisation has been done by Steve Jackman.
- 125/18 Minute 007/18 Data Protection**
The new Data Protection Act may not finally emerge until 2019. The General Data Protection Regulations now state that compliance responsibility lies with the controller or processor i.e. the council not the DPO. The clerk is working on the documents required for compliance with GDPR.
- 126/18 Minute 008/18 School Lane/Nethergate Street parking restrictions**
There is a problem with siting bollards on School Lane in that farm vehicles may then have restricted access. Sally Bettinson will have another look at the site and meet to discuss the overhang and turning space needed for articulated farm vehicles.
Clerk to contact Sally Bettinson re keep clear markings.
- 127/18 Brick Yard Lane**
The area around the bin, letterbox etc is badly churned up and muddy mainly due to contractors vehicles parking in that area. It was suggested that Cllr Chandler should ask them to tidy the area when they have finished. The grass verge could be reinstated and marked off with some flints to deter parking.
Cllr Campbell will put up the bird boxes. It was suggested that a note should go round via the round robin to see if anyone would like to oversee the nature reserve.
- 128/18 Play park**
A volunteer is needed to undertake the equipment check. The clerk will look into this. The moles are quite a problem but it was felt that little could be done, traps would not be acceptable in this situation. CGM have quoted the same rate as last year for cutting the grass on a fortnightly basis from March to October. It was proposed by Cllr Cable that the council should accept their quote. All agreed.

- 129/18 Notice Board**
The notice board on Nethergate Street is very wet inside and needs repair. Cllr Campbell offered to have a look to see what work is needed.
- 130/18 Footpaths**
A parishioner had mentioned that the path from Church Lane to St Lawrence Close was very muddy. This is a natural footpath and the weather conditions are causing the footpaths to be wet and muddy, so little can be done.
The risk of falling trees along by the wood was discussed . These trees should be managed by the land owner to ensure the safety of people using the adjacent footpath. The Parish Council has no responsibility for this matter.
Lower Farm has made a deposition under section 31(6) Highways Act 1980 to indicate that the footpaths on their land will remain and that no other footpaths will be instated.
- 131/18 White Village Entrance Gates**
These gates help with slowing traffic and it was felt that they may be useful at the entrance to the village on Nethergate Street. Clerk to make enquiries about cost.
- 132/18 Review of Risk Assessment**
The amendments to the risk assessment document were explained. Adoption proposed by Cllr Case. All agreed.
- 133/18 Renewal of subscription to Norfolk Parish Training and Support**
Renewal is due in March. Proposed Cllr Cable. All agreed.
- 134/18 Report from County/Borough Councillor M. Chenery of Horsbrugh**
Not present.
- 135/18 Questions and comments from members of the public.**
Sarah Reid (footpath warden) asked that she would like to be informed of any comments or complaints about footpaths.
- 136/18 Correspondence received**
Community Car Schemes: Borough Council have sent a questionnaire relating to Community Car scheme usage and our contribution to the organisation. Template to be completed and returned to Partnerships and Funding Officer.
- 137/18 Invitations to meetings**
None
- 138/18 Papers to be tabled**
None
- 139/18 Planning Matters**
- **Ref 18/00184/F Removal of condition 8 of planning permission 16/00406/O:**
To remove the requested dwarf wall to allow access along the full length of existing access at Rose And Crown Nethergate Street Harpley Norfolk PE31 6TW.
Full support, with reasons as in previous correspondence relating to the original planning application, proposed by Cllr Case. All agreed.

- The original plans for the Rose and Crown Ref: 17/00869/RM were discussed and the building found to be in line with them.
- **TPOs** . It was decided that the Tree Preservation Officer should be consulted about existing and potential Tree Preservation Orders within the village.

140/18 Finance

The accounts for the meeting were presented. Expenditure £554.53 which includes £326.79 from the Transparency Code Grant for fees and domain name . All agreed.
Budget variance report on target
Asset register – no change
Risk assessment -continually monitored by councillors. Document revised.
Internal Auditor – Mr L Mitchell has agreed to act as internal auditor.

141/18 Matters for inclusion on the agenda for the next meeting

Clerk's time sheets

142/18 Date of next meeting

The next Parish Council meeting will take place on **22nd March 2018** at 7.30pm in the Village Hall.

There being no further business the Chairman thanked all present for attending and declared the meeting closed at 20.30 hrs.

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