

HARPLEY PARISH COUNCIL

Minutes of the Annual General Parish Council Meeting held, after due notice, on Thursday 16th May 2019 at 7.30 pm in the Village Hall.

060/19 Present: Cllrs B Chandler, T Cable, N Steed, T Richards, J Pocklington, A Case, P Campbell
County Councillor M Chenery of Horsbrugh joined the meeting later.

061/19 Apologies: Sir H Bellingham

062/19 Election of Chairman and Vice-Chairman

It was proposed by Cllr Pocklington that Cllr Chandler remain as Chairman and Cllr Cable remain as Vice-Chairman. All present agreed.
Declarations of acceptance of office completed. Register of Members' Interests unchanged.

063/19 Appointment to Village Organisations

- a) Village Hall Committee – Tim Richards
- b) Harpley Primary School – Tony Cable
- c) Parochial Church Council – Jean Pocklington
- d) Community Car Scheme – Neil Steed
- e) Parish Magazine “What's On” - Linda Steed

064/19 To receive declarations of interest from members in any item discussed.

None

065/19 Minutes of the meeting held on Thursday 21st March 2019 were confirmed as being a true record of the proceedings and were signed by the Chairman.
Proposed: Cllr Richards. All agreed.

Matters arising from those minutes

066/19 Minute 048/19 SAM Report

To be carried over to the next meeting.

067/19 Annual Governance and Accountability Return (AGAR)

Under the new legislation the parish council can be exempt from a limited assurance review by the external auditors. It was agreed that the exemption form be sent to the auditors. Proposed Cllr Campbell. All agreed.

068/19 Reaffirmation of eligibility for the General Power of Competence

Under the Localism Act 2011 the parish council is eligible to adopt the General Power of Competence by virtue of having at least two thirds of its councillors elected and the clerk having CiLCA qualification. Reaffirmation proposed by Neil Steed, all agreed.

069/19 Brick Yard Lane Signage

After discussion it was decided that the clerk would look into a wooden direction sign. It was felt that a memorial to Chris Toyne would be appropriate and planting a tree was suggested. This will be actioned by the Chairman. Clerk will try to contact the Payback

scheme to ascertain any plans that have been made with them for the autumn. CGM to be asked for a quote for keeping the area tidy.

070/19 Parish Partnership Bid

We have been successful in our bid for the new speed and village name signs for Mill Road. Thanks go to County Councillor M Chenery of Horsburgh for his contribution which covered that required from the parish council.

071/19 Co-option of Parish Councillor

Following the election there is a vacancy for one councillor, this can be filled by co- option. The vacancy is to be advertised on the noticeboard and the website. Thanks were extended to Archie Reid for his many years of service as a councillor for Harpley Parish Council.

072/19 Report from County Councillor M. Chenery of Horsburgh

Thanks were extended to Cllr M Chenery of Horsburgh for his contribution from the Local Members' Fund to our share of the Parish Partnership Fund allowing the parish to have a new village gateway sign on Mill Road. He will send the County annual report for circulation to the councillors. He will be undertaking the role of Champion for dementia and mental health.

073/19 Report from Borough Councillor James Moriarty

Not present

074/19 Questions and comments from members of the public.

None

075/18 Correspondence received

Community Cars request for donation. It was proposed by Cllr Cable that £200 donation be made. All present agreed.

076/19 Invitations to meetings

None

077/19 Papers to be tabled

Clerks & Councils Direct

078/19 Planning Matters

- **Ref No: 19/00746/F** Single storey extension at Laurence Cottage Nethergate Street Harpley Norfolk PE31 6TN
- **Ref No: 19/00823/F** Single storey rear extension at Ravens Cottage Nethergate Street Harpley Norfolk PE31 6TN

The councillors had no objections to the above applications.

FINANCE

079/19 The Annual Governance Statement 2018/19 was approved. Proposed by Cllr Richards All agreed.

080/19 The Accounting Statement 2018/19 had been circulated to the councillors. Approval proposed by Cllr Pocklington, all agreed.

- 081/19** Lloyd Mitchell has agreed to act as internal auditor. A fee of £35 was proposed by Cllr Cable , all agreed.
- 082/19** Mrs A Winder assisted with the end of year accounts reconciliation. She has submitted an invoice for 3 hours work. It was proposed by Cllr Pocklington that this be paid. All agreed.
- 083/19** Accounts for the meeting were presented (expenditure £671.66) together with the end of year financial statement (reserves £7333.72) and the bank reconciliation. Acceptance proposed by Cllr Pocklington. All present agreed.
Cheques signed.
Barclays bank has given £25 as compensation for their action on the mandate changes.
Budget variance report on target
Asset register – no change
Risk assessment -continually monitored by councillors.
- 084/19** **Matters for inclusion on the agenda for the next meeting**
Harpley Court in view of break in
Keep Clear markings on Nethergate Street
- 085/19** **Date of next meeting**
The next Parish Council meeting will take place on **27th June 2019** at 7.30pm in the Village Hall.

There being no further business the Chairman thanked all present for attending and declared the meeting closed at 20.22 hrs.

HARPLEY PARISH COUNCIL

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