

HARPLEY PARISH COUNCIL

Minutes of the Parish Council Meeting held, after due notice, on Thursday 25th January 2018 at 7.30 pm in the Village Hall.

001/18 Present: Chairman B Chandler, Cllrs N Steed, T Richards, J Pocklington, A Case.

002/18 Apologies: Cllr T. Cable, Sir Henry Bellingham

003/18 To receive declarations of interest from members in any item discussed.
None

004/18 Minutes of the meeting held on 23rd November 2017, and 6th December 2017 were confirmed as being a true record of the proceedings and were signed by the Chairman. Proposed: Cllr Case, all agreed.

Matters arising from those minutes

- 005/18 Minute 169/17 Casual vacancy arising from councillor's resignation**
After considering the applications received for the co-option of a councillor, votes were taken in line with the co-option policy. The successful candidate was Paul Campbell and he was then invited to join the meeting. He signed the acceptance of office at the end of the meeting.
- 006/18 Minute 170/17 Website**
Application for the Transparency Code grant was successful. A total of £413.19 was claimed which covers set up costs, training, and staffing costs.
The website is nearly complete. There are some pages that need to be populated and some 'behind the scenes' work that the trainer will do e.g. submitting to Google.
It was decided that a new domain name would be preferable to the Wix address.
Proposed Cllr Steed, all present agreed.
- 007/18 Minute 172/17 Data Protection**
The parish council will act as Data Controller. It was proposed by Cllr Pocklington that the clerk acts as Data Protection Officer. All members present agreed.
- 008/18 Minute 173/17 School Lane/Nethergate Street parking restrictions**
At the meeting with Highways, Sally Bettinson suggested that they could install wooden bollards along the pavement edge on School Lane and paint a Keep Clear notice on the roadway at the junction with Nethergate Street. Borough Councillor M Chenery of Horsbrugh had agreed that this would be paid for from his LMF. Cllr Case, who was not at the meeting with Highways, pointed out that fixed bollards might be a problem for farm vehicular access. Drop down bollards might be a solution.
Clerk to go back to Highways to discuss this option.
- 009/18 Maintenance schedule for defibrillator**
Cllr Richards will check the equipment on a regular basis as suggested in the instruction manual. An annual check by two cllrs will be undertaken.

010/18 SAM 2 Report

The data showed much the same results as before i.e. 700 vehicles a day. There is still a speeding problem in Back Street and so next time the equipment will be sited in Back Street for the majority of the time as it does appear to slow vehicles.

011/18 Report from County/Borough Councillor M. Chenery of Horsbrugh

Not present, but clerk had been contacted to say that he had approve the LMF money for work at School Lane/Nethergate Street.

012/18 Questions and comments from members of the public.

None present.

113/18 Correspondence received

- Festival two – requesting financial support for the event. As usual it was agreed that this did not fall within the remit of the parish council.
- Parish Councils network event – an exhibition of services available to residents. Organisers asking for ideas of organisations that might be of interest. Cllrs had nothing to add.

114/18 Invitations to meetings

Planning Department will be holding general update sessions on 5th & 6th March at 6pm in the Town Hall, King's Lynn. Cllr Steed will attend on 6th March. Cllr Case would also like to attend, date to be confirmed.

115/18 Papers to be tabled

Clerks and Councils Direct

116/18 Planning Matters

Notification of new property address. Roseglade, Nethergate Street (next to the Rose and Crown).

117/18 Finance

Budget 2018/2019. The budget was presented and discussed. It was decided that the precept should be kept at £5000. Proposed Cllr Case, seconded Cllr Steed. All members present agreed.

Internal Auditor It was proposed by Cllr Pocklington that Lloyd Mitchell should be asked if he would undertake the task again this year for the fee of £35. All members present agreed.

The accounts for the meeting were presented. Expenditure £618.97 which includes the fee for hedge cutting, 'What's On' printing costs and L Steed wages.

Budget variance report on target

Asset register – no change

Risk assessment -continually monitored by councillors.

118/18 Matters for inclusion on the agenda for the next meeting

TPO register

119/18 Date of next meeting

The next Parish Council meeting will take place on **22nd February 2018** at 7.30pm in the Village Hall.

There being no further business the Chairman thanked all present for attending and declared the meeting closed at 20.20 hrs.

